

The Nova Scotia Board of Registration of Embalmers and Funeral Directors

168 Hobsons Lake Drive, Suite 301, Beechville, NS B3S 0G4
Telephone: (902) 407-6001 Executivemanager@nsbrefd.com
www.nsbrefd.com

Applicants Currently Licensed in Another Canadian Province

If you are a funeral professional licensed and in good standing in a Canadian province outside of Nova Scotia, you may be eligible to apply for an individual professional licence in Nova Scotia.

To have your credentials assessed, please submit the following items to the Nova Scotia Board of Registration of Embalmers and Funeral Directors:

Confirmation that you hold an individual professional licence in good standing

Details related to your individual professional licence need to include:

- the date the licence was first issued,
- the date the current licence was issued,
- the date the licence expires,
- the licence number and
- any conditions or restrictions, or suspensions on the licence

Prior to an individual professional licence being issued, the applicant must:

- Successfully pass the Nova Scotia Mortuary Law Exam
- Submit an application form for embalmer and/or funeral director
- Pay the required application fee(s)
- Provide a Police Records Check dated within the last three months
- Submitted picture of a valid Class 5 Driver's Licence (Front and back)
- Provide a Letter of Good Standing for any other professional licenses held

Applicants Currently Licensed Outside of Canada

If you are a funeral professional licensed and in good standing in a jurisdiction outside of Canada, you may be eligible to apply for an individual professional licence in Nova Scotia. You can begin submitting documentation before you arrive in Canada if you wish to start the process.

If you are licensed in the United States:

To have your credentials assessed as a funeral director licensed in good standing in a jurisdiction in the United States, please submit the following items to the Nova Scotia Board of Registration of Embalmers and Funeral Directors:

Confirmation that you hold an individual professional licence in good standing

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Details related to your individual professional licence, including:

- the state/jurisdiction issuing the license
- the date the licence was first issued,
- the date the current licence was issued,
- the date the licence expires,
- the licence number, and
- any conditions or restrictions, or suspensions on the licence

Proof that you have successfully completed a program accredited by the American Board of Funeral Services Education (ABFSE). This must be submitted to our office by ABFSE.

Evidence that you have successfully completed the National Board Examination (from the International Conference of Funeral Service Examining Boards). This must be submitted to our office through ICFSEB.

Prior to an individual professional licence being issued, the applicant must:

- Successfully pass the Nova Scotia Mortuary Law Exam
- Submit an application form for embalmer and/or funeral director
- Pay the required application fee(s)
- Provide a Police Records Check dated within the last 12 months
- Provide a copy of the applicant's Class 5 driver's license (front and back)
- Provide a Letter of Good Standing for any other professional licenses held

Except for writing the Nova Scotia Mortuary Law Exam, all other requirements can be submitted to the Nova Scotia Board of Registration before arrival in Nova Scotia.

Other Countries

For applicants licensed in another country, consideration will be given to the applicant's training and experience on an individual basis. Please contact the Nova Scotia Board of Registration to discuss your specific circumstances.

Language Requirements

Competence in the English language is an underlying requirement of the agreement. Application forms must be completed in English. During the interview process, the applicant will be expected to demonstrate their competence and respond to questions in English without the assistance of a translator.