

Nova Scotia Board of Registration of Embalmers and Funeral Directors
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Continuing Education Credits

May 28, 2009

INDIVIDUAL:

- Obtain 6 continuing education credits every five (5) years.
- Topic must be related to your profession.
- Credits must be pre-approved by the Education Committee to ensure they are accepted.
- One subject can not be used twice in a 5 year block.
- A credit will be applied to the license for which the topic has been approved.
- A 2 hour presentation or lecture does not necessarily mean 2 credits; decision of value will be given by Education Committee, based on content.
- If the content is of value, a presentation or lecture maybe awarded more than one (1) credit per hour.
- A presentation or lecture credit will only be awarded once during a 5 year block.
- Topics not directly related to your profession; First Aid, OH&S, WHMIS will be awarded one (1) funeral director credit each, in a 5 year block.
- The Board of Registration of Embalmers and Funeral Directors accepts on-line credits from the following sites;
www.fsac.ca and www.funeralreview.com www.thanosinstitute.com

Sponsoring a Seminar for Continuing Education Credits:

- If sponsoring a seminar, it must be submitted for approval, 30 days prior to the event; this will give the Education Committee time to review and also time to give notice, to the members.

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- It is up to the Sponsor(s) to ensure the Seminar is up to the standard set-out by the Education Committee, to promote Professional Development.
- Once a seminar topic has been approved it is kept on record and can be used again, but the Education Committee has to be informed 30 days in advance, with the date and time.
- The sponsoring organization is responsible to collect the list of attendees to send to the Office of the Board of Registration. This list of attendees must be at the Office of the Board of Registration within two weeks of the event.
- Individuals attending a seminar must be given a copy of verification of attendance, for their own record.
- This Office of the Board of Registration of Embalmers and Funeral Directors is willing to help promote your Seminar, once it has been approved, through mass emails to Funeral Homes. Please keep in mind that not all Funeral Homes have email addresses. So you will have to also arrange for your own method of promotion.

These Guidelines have been set forth by the Education Committee and presented to the Board of Registration of Embalmers and Funeral Directors, where a motion was made and passed to accept these Guidelines, effective the date of that meeting, May 28, 2009.